



About the F10DB notification form

Notification of agreement for arbitration of a dispute about fixed term contracts

Complete this form if:

- you are an employee or employer (or an officer or employee of the employer) who is party to a dispute about fixed term contracts; and
- an application for the Commission to deal with the dispute has already been made to the Commission, or a form F10DA – Application for the Commission to deal with a dispute about fixed term contracts will be lodged with this form, and
- you and the other party to the dispute agree that you want the Commission to arbitrate the dispute.

There is information on the last page about what to do once you have completed this form.

About the Commission dealing with a dispute about fixed term contracts

An application can only be made for the Commission to deal with a dispute about fixed term contracts if the employee and employer have first attempted to resolve the dispute by discussions between them.

When an application is made for the Commission to deal with a dispute about fixed term contracts, we try to assist the parties to settle the matter by conducting a conference.

If the employee and employer both agree, the Commission can also deal with the dispute by **arbitration**. Arbitration is a formal process where a Commission Member considers evidence and can hear from witnesses. At the end, the Member generally makes a binding decision to resolve the dispute.

Find out more about disputes about fixed term contracts on our website.

If you need help completing this form visit our website to [contact us](#).

Form F10DB – Notification of agreement to arbitration of a dispute about fixed term contracts

[Fair Work Act 2009](#), section 333L(4)(b).

This is a notification that the employee and employer parties to a dispute about fixed term contracts have agreed to the Fair Work Commission arbitrating the dispute under section 333L(4)(b) of the [Fair Work Act 2009](#).

Who are the parties to this agreement to arbitration of the dispute?

1. Please provide the following details:

Employee name	
Employer name	

2. What is the case number?

FWC case number	
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No case number – I am lodging this form at the same time as the application for the Commission to deal with the dispute

3. Is an interpreter required by either party to participate in the arbitration?



If you have trouble accessing this information, please contact us. We can arrange to provide it in another format. You can find information about [help in your language](#) on our website.

Yes – What language?

No

4. Does either party require any special assistance if we hold a conference or hearing (eg does any party have hearing difficulties)?

Yes – What will you need?

We will contact you to see if there is anything else we can reasonably do to help you.

No

The party’s representative

5. Does the party lodging this form have a representative?



A **representative** is a person who speaks for the party in their case, such as a union official, or a lawyer or paid agent. You don’t need to have a representative. You can read more about [whether or not to have a representative](#) on our website.

No the party doesn’t have a representative – Go to question 8

Yes the party does have a representative – Fill in their contact details below

The party will need permission to be represented by a lawyer or paid agent in a conference or hearing about the dispute that is conducted by a Commission Member. Our [lawyers and paid agents practice note](#) explains when you need to ask for permission to be represented.

Name of representative			
Firm, company or organisation			
Email address			
Phone number			
Postal address			
Suburb			
State or territory		Postcode	
Is the representative a lawyer or paid agent?			
<input type="checkbox"/> Yes			
<input type="checkbox"/> No			

Agreement to arbitration

1. Have all the parties to the dispute agreed to the Commission dealing with the dispute by arbitration?



The Commission can only deal with a dispute by arbitration if the parties have agreed to the arbitration.

Yes

No

2. Does the employee agree to the Commission arbitrating the dispute?



This section must be completed and signed by the employee or the employee’s representative. Where this form is not being completed and signed by the employee, include the name and signature of the person who is completing the form on their behalf in the **Authority to sign** section. This may be a lawyer, paid agent or union official.

Yes

Employee name	
Signature	
Date	
Authority to sign if not signed by the employee	

3. Does the employer agree to the Commission arbitrating the dispute?



This section must be completed and signed by the Employer or the Employer’s representative. Where this application form is not being completed and signed by the Employer, include the name and signature of the person who is completing the form on their behalf in the Authority to sign section. This may be a lawyer, paid agent or representative from an employer organisation or association.

Yes

Employer name	
Employer’s legal name	

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Contact person	
Name of contact person	
Position	
Signature	
Date	
Authority to sign if not signed by the employer	
PLEASE RETAIN A COPY OF THIS FORM FOR YOUR OWN RECORDS	

Lodge your form

You can lodge this form:

- by email to the chambers of the Member currently handling your case. Check the last information they sent you to find contact details, or
- by email to lodge@fwc.gov.au or by post to your nearest [Commission office](#).

Also send a copy of the completed form to the other party. An easy way to do this is to copy them into the lodgment email you send us.

What happens next

A Commission Member will decide how your case will proceed. They will contact you to let you know what you need to do next.

Read the [Privacy notice](#) to find out what personal information we collect, why we collect it, and what we do with it.