

In the Fair Work Commission

Matter No: AM2014/209

Title: Award Review 2014

Pharmacy Industry Award 2010

SUBMISSIONS ON THE PHARMACY INDUSTRY AWARD EXPOSURE DRAFT TECHNICAL AND DRAFTING MATTERS

16 July 2015

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Introduction

- 1. The Health Services Union (HSU) makes these submissions on the technical and drafting issues related to the Exposure Draft of the Pharmacy Industry Award 2014 released by the Fair Work Commission (the Commission) on 8 December 2014, and outlines its submissions in relation to its substantive claims being pursued, in accordance with the Statement issued by Justice Ross on 30 March 2015¹ and amended directions issued on 6 May 2015².
- 2. The HSU relies upon its submissions concerning the exposure draft, which were filed on 28 January 2015. Those submissions did not address the 23 December 2014 Full Bench decision³.
- 3. The HSU also notes the Full Bench Decision of 13 July 2015⁴, and more specifically the sections that relate to general drafting and technical issues common to multiple exposure drafts. Whilst there have been no changes made to this Exposure Draft at this stage the HSU expect that the Pharmacy Industry Award Exposure Draft will be varied to reflect these Decisions and as such makes no submissions concerning the matters addressed by the decisions. If the Commission requires submissions on these matters the HSU is happy to provide them.
- 4. The HSU further notes and relies upon the comments included at the commencement of the Pharmacy Award Exposure Draft 'This exposure draft does not seek to amend any entitlements under the Pharmacy award but has been prepared to address some of the structural issues identified in modern awards.'
- 5. HSU has read and supports the submissions made by the Shop Distributive and Allied Employees' Association (SDA) and the Association of Professional Engineers, Scientists & Managers, Australia (APESMA) in relation to this award.

Technical and drafting issues relating to the exposure draft

Agreed matters

6. Following initial submissions and submissions in reply concerning the exposure draft, a conference held before Commissioner Bissett on 15 April 2015, and further discussions by teleconference, the parties have been able to reach agreement on several technical and drafting issues.

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¹ [2015] FWC 2194

² [2015] FWC 3148

³ [2014] FWCFB 9412

⁴ [2015] FWCFB 4658



7. These agreed matters have been outlined in Attachment A of this submission. HSU does not intend to make further submissions in relation to these matters except at the direction of the Commission.

Withdrawn matters

8. Further to the agreements reached above, HSU withdraws opposition to wording of the exposure draft in relation to *Item 41*, contained in the summary of submissions document, which relates to Annualised Salaries.

Outstanding matters

- 9. HSU supports and adopts the submissions of the SDA and APESMA in relation to the following matters:
 - a. Inclusion of Facilitative Provisions
 - b. Inclusion of summary wages tables
 - c. Casual Employment
 - d. Definition of overtime drafting issues
 - e. Definition of overtime Ambiguities and Anomalies
 - f. Overtime and casual and part-time employees

Plain English draft

- 10. HSU notes the submissions by Meridian Lawyers on behalf of the Pharmacy Guild dated 31 March 2015, and tabling a plain English draft of the award.
- 11. To the extent that the Pharmacy Guild wish to pursue their version of the award HSU believes that the draft award constitutes a substantive claim and as such should be referred to a Full Bench for separate hearing and not constitute part of the matters before the Commission concerning technical and drafting matters relating to the exposure draft.

Substantive claims

- 12. HSU does not make any further claims in relation to the Pharmacy Award.
- 13. The variation proposed by the HSU regarding classification references to the registration of Pharmacists has been agreed between the parties and is included in the Agreed Matters table appended to these submissions.

Leigh Svendsen
Senior National Industrial Officer



Appendix A

Pharmacy Industry Award – Exposure Draft – Agreed matters

Item	Exposu	ıre Draft	Agreed Wording				
No							
10	2	The National Employment Standards and this award		2. The National Employment Standards and this award			
	2.1	The National Employment Standards (NES) and entitlements in this award contain the minimum conditions of employment for employees covered by this award. Where this award refers to a condition of employment provided for in	2.1	The National Employment Standards (NES) and this award contain the minimum conditions of employment for employees covered by this award.			
		the NES, the NES definition applies.					
	2.3	The employer must ensure that copies of this award and the NES are available to all employees to whom they apply.	2.2	Where this award refers to a condition of employment provided for in the NES, the NES definition applies.			
			2.3	The employer must ensure that copies of the award and the NES are available to all employees to whom they apply, either on a notice board which is conveniently located at or near the workplace or through accessible electronic means.			
			2.4	Where a pharmacy does not have a notice board, the award and the NES may be kept at an alternative location on the premises that is accessible to employees, including being kept with the pharmacy communication book.			
11	5	Facilitative provisions	5.	Facilitative provisions			
	5.1	A facilitative provision provides that the standard approach in an	5.1	This award contains facilitative provisions which allow agreement			
		award provision may be departed from by agreement between an employer and an individual employee, or an employer and the majority		between an employer and an individual employee on how specific award provisions are to apply at the workplace.			



ltem	Exposure	Draft		Agreed	l Wording	
No	5.2	Facilitative provisions are obligations nor should the employees covered by this	rprise or part of the enterprise concerned not to be used as a device to avoid award ey result in unfairness to an employee of award. his award are contained in the following Agreement between an employer and: An individual An individual or the majority of employees	1	Clauses 13.4(c) 18.4 The agreement	Provision Time off instead of payment Substitution of public holidays must be kept by the employer as a time and wages
19	6.4	Part-time employment (a) A part-time emplo (i) is engaged (ii) has reasor (iii) except as on a pro-r			(i) (ii) (iii)	loyment time employee: is engaged to work less than 38 hours per week; and has reasonably predictable hours of work; except as provided elsewhere in this award, receives on a pro-rata basis pay and conditions equivalent to those of full-time employees who do the same kind of work.
20 & 21	6.4(d) For each ordinary hour worked, a part-time employee will be paid no less than the minimum hourly rate of pay for the relevant classification in clause 6.5(d).			paid no		h ordinary hour worked, a part-time employee will be aimum hourly rate of pay for the relevant classification
22&	6.4(f) R	osters		6.4(f)	Rosters	



Item	Exposure Draft	Agreed Wording
No		
23	(i) A part-time employee's roster, but not the agreed number of hours, may be altered:	(i) A part-time employee's roster, but not the agreed number of hours, may be altered:
	 by giving seven days' written notice; or in the case of an emergency, by giving 48 hours' notice; or at any time by mutual agreement between the employer and the employee. 	 by <u>the employer giving the employee</u> seven days' written notice; or in the case of an emergency, by <u>the employer giving the employee</u> 48 hours' <u>written notice</u>; or at any time by mutual agreement between the employer and the employee.
26	6.5(c)(ii) The casual loading is paid instead of annual leave, paid personal leave, paid personal/carer's leave, notice of termination, redundancy benefits and other entitlements of full-time or part-time employment. (iii) The following provisions of this award to not apply to casual employees	Delete clause 6.5(c)(ii) and 6.5(c)(iii).
28	8.3(a)(v) An employee who regularly works Sundays will be rostered to have three consecutive days off every four weeks and the consecutive days off will include Saturday and Sunday.	8.3 (a)(v) An employee may be rostered to work a maximum of 3 Sundays in any 4 week cycle and must have three consecutive days off every four weeks, including a Saturday and Sunday.
32	9.3 An employee working 7.6 or more hours on any day will be entitled to an unpaid meal break of at least 30 minutes but no longer than one hour, plus two 10 minute paid rest breaks, provided that: (a) the meal breaks are to be taken after at least 2.5 hours and not later than five hours work; and (b) the rest breaks are not to be taken in the first hour of work or in the first hour after the meal break.	9.3 An employee working 7.6 or more hours on any day will be entitled to an unpaid meal break of at least 30 minutes but no longer than one hour, plus two 10 minute paid rest breaks, provided that: (a) the meal breaks are to be taken after at least 2.5 hours and not later than five hours work; and (b) the rest breaks are not to be taken in the first hour of work or in the first hour after the meal break. Insert table after 9.3 Ordinary hours par day Break
		Ordinary hours per day 4 hours and up to and One 10-minute paid rest



Item	Exposure Draft				Agreed Wording				
No									
					includin	g 5 hours	break		
					More th	an 5 and less than	One 10-minute p	paid rest	
					7.6 hou	rs	break 30 to 60-minute meal break	One unpaid	
					7.6 hou	rs or more	Two 10-minute preaks One 30 to 60-mi unpaid meal bre	nute	
33	10. Minimum wag			fall and a material and	10. Minimum	=	la	Callanda a maintana	
	10.1 An employer wages for ordinary hours			ne following minimum			r must pay adult employees the following minimun rs worked by the employee:		
	Employee classification	Minimum	Minimum	Casual	Employee classificat		Minimum	Casual	
		weekly rate	hourly rate	hourly rate		weekly rate	hourly rate	hourly rate	
		\$	\$	\$		\$	\$	\$	
	Pharmacy Assistants				Pharmacy Assistants				
	Level 1	703.9	18.52	23.15	Level 1	703.90	18.52	23.15	
	Level 2	720.7	18.97	23.71	Level 2	720.70	18.97	23.71	
	Level 3	746.2	19.64	24.55	Level 3	746.20	19.64	24.55	
	Level 4	776.9	20.44	25.55	Level 4	776.90	20.44	25.55	
	Pharmacy Students				Pharmacy Students				



ltem No	Exposure Draft				Agreed Wording			
	1st year of course	703.9	18.52	23.15	1st year of course	703.90	18.52	23.15
	2nd year of course	720.7	18.97	23.71	2nd year of course	720.70	18.97	23.71
	3rd year of course	746.2	19.64	24.55	3rd year of course	746.20	19.64	24.55
	4th year of course	776.9	20.44	25.55	4th year of course	776.90	20.44	25.55
	Pharmacy Interns				Pharmacy Interns			
	First half of training	787.1	20.71	25.89	First half of training	787.10	20.71	25.89
	Second half of training	814.0	21.42	26.78	Second half of training	814.00	21.42	26.78
	Pharmacist	920.9	24.23	30.29	Pharmacist	920.90	24.23	30.29
	Experienced Pharmacist	1008.6	26.54	33.18	Experienced Pharmacist	1008.60	26.54	33.18
	Pharmacist in Charge	1032.2	27.16	33.95	Pharmacist in Charge	1032.20	27.16	33.95
	Pharmacist Manager	1150.3	30.27	37.84	Pharmacist Manager	1150.30	30.27	37.84
					10.1(b) A summary of he provided in Schedule B of 10.1(c) Each year of a phathe relevant academic terrate is in line with the pharmacy student completed for that year of study, the have not been on the preventile move to the next pay rate subjects required in the under the provided in the under the preventile study.	rmacy student's com. A pharmacy student's progrestes subjects faste student will progressious pay rate for steel if they have not	ourse commencudent's progression through r than the usualess to the next a year. A pharmot completed ar	es on the first day of sion through the pay the course. If the I course progression pay rate even if they hacy student will not and passed all of the



Item	Exposure Draft	Agreed Wording
No		
		they remain on the same pay rate for more than one year. Students
		undertaking a Master of Pharmacy will commence at the year 3 pay rate.
39	 (a) Wages will be paid either weekly or fortnightly, according to the actual hours worked for each week or fortnight. (b) Section 536 of the Act requires the employer to give a pay slip to an employee within one working day of paying an amount to the employee in relation to the performance of work. The Fair Work Regulations 2009 specify the information that must be included in a pay slip. 	(a) Wages will be paid either weekly or fortnightly, according to the actual hours worked for each week or fortnight. (a)(b) All wages shall be paid on a regular pay day within 4 days of the end of the pay period. The employer must notify the employee in writing as to which day is the pay day. Where for any reason the employer wishes to change the pay day, then the employer shall provide at least 4 weeks' written notice to the employee of such change. (c) Section 536 of the Act requires the employer to give a pay slip to an employee within one working day of paying an amount to the employee in relation to the performance of work. The Fair Work Regulations 2009 specify the
		information that must be included in a pay slip.
43	Clause 10.5 Supported wage system For employees who because of the effects of a disability are eligible for a supported wage, see Schedule D – Supported Wage System.	Clause 10.5 Supported wage system For employees who because of the effects of a disability are eligible for a supported wage, see Schedule D – Supported Wage System.
44	11.2(a)(iii) This provision will not apply when the employer has advised the employee of the requirement to work overtime on the previous day.	11.2(a)(iii) This provision 11.2(a)(i) and (ii) will not apply when the employer has advised the employee of the requirement to work overtime the previous day.
45	Clause 11.2(a)(v) Meal allowance No meal allowance will be payable where the additional hours are agreed hours as per clause 6.4(c).	Maintain exposure draft wording.
*50	13.2 Definition of overtime	13.2 Definition of overtime



ltem No	Exposure Draft		Agreed	Wording		
	(a	For a full-time employee, overtime is paid for additional hours worked at the discretion of the employer in excess of the ordinary number of hours prescribed in clauses 8.2(c) and 8.2(d).	(Please	(a) see note b	hours worked at the discret	overtime is paid for additional tion—direction of the employer umber of hours prescribed in
54	A p	premise meal allowance (Pharmacists only) charmacist who is required to attend to urgent matters during air meal break may be entitled to payment in accordance with use 11.2(b).	Delete (Clause – alı	ready contained in clause 11.2	!(b)
56	The the req not em teri	dermination by an employee enotice of termination required to be given by an employee is a same as that required of an employer, except that there is no quirement for employees over 45 years old to give additional cice. If an employee fails to give the required notice, the ployer may withhold any money due to the employee on mination under this award or the NES, an amount not seeding the amount the employee would have been paid under	No	same as requirem ears of Serv	that required of an employent for employees over 45 year	be given by an employee is the over, except that there is no ars old to give additional notice. Period of Notice 1 week
		s award in respect of the period of notice required by this use, less any period of notice actually given by the employee.	ye	ars	years but not more than 3 years but not more than 5	2 weeks 3 weeks
			М	ore than 5	years	4 weeks



Item	Exposure Draft	Agreed Wording
No		
		If an employee fails to give the required notice, the employer may withhold any money due to the employee under this award or the NES, an amount not exceeding the amount the employee would have been paid under this award in respect of the period of notice required by this clause, less any period of notice actually given by the employee.
57	21.1 Redundancy pay is provided for in the NES. The NES provides between zero and 16 weeks' redundancy pay upon redundancy, depending on length of service. Small business employers are excluded from the obligation to pay redundancy pay. For the full NES redundancy pay entitlement see ss.119–122 of the Act. 21.2 A small business employer is defined in the Act as an employer that employs fewer than 15 employees. The way that the number of employees is calculated is set out in s.23 of the Act	21.1 Redundancy pay is provided for in the NES. The NES provides between zero and 16 weeks' redundancy pay upon redundancy, depending on length of service. Small business employers are excluded from the obligation to pay redundancy pay. For the full NES redundancy pay entitlement see ss.119–122 of the Act. 21.2 A small business employer is defined in the Act as an employer that employs fewer than 15 employees. The way that the number of employees is calculated is set out in s.23 of the Act
60	Schedule A—Classification Definitions A.1 Pharmacy Assistant Level 1 is an employee who has commenced employment in a community pharmacy for the first time, or holds no qualifications in community pharmacy. A.2 Pharmacy Assistant Level 2 is an employee who has acquired the competencies listed for a holder of Certificate II in Community Pharmacy, as determined from time to time by the National Quality Council or any successor thereto. A.3 Pharmacy Assistant Level 3 is an employee who has acquired the competencies	Schedule A—Classification Definitions A.1 Pharmacy Assistant Level 1 is an employee who has commenced employment in a community pharmacy for the first time, or holds no qualifications in community pharmacy. A.2 Pharmacy Assistant Level 2 is an employee who has acquired the competencies listed for a holder of Certificate II in Community Pharmacy, as determined from time to time by the National Quality Council or any successor thereto. A.3 Pharmacy Assistant Level 3 is an employee who has acquired the competencies



Item	Exposure D	Praft	Agreed Wording
No			
		listed for a holder of Certificate III in Community Pharmacy, as determined from time to time by the National Quality Council or any successor thereto and who is required by the employer to work at this level. (a) A Pharmacy Assistant who is a holder of Certificate III in Community Pharmacy may be required to supervise Pharmacy Assistants at Competency levels 1 and 2. (b) A Dispensary Assistant will be paid as Pharmacy Assistant Competency Level 3. (c) A pharmacy assistant, who for the majority of their duties is assisting with extemporaneous preparations working in a compounding lab or compounding section of a community pharmacy, will be paid as Pharmacy Assistant	listed for a holder of Certificate III in Community Pharmacy, as determined from time to time by the National Quality Council or any successor thereto and who is required by the employer to work at this level. [1] (a) A Pharmacy Assistant who is a holder of Certificate III in Community Pharmacy may be required to supervise Pharmacy Assistants at Competency levels 1 and 2. [1] (b) A Dispensary Assistant will be paid as Pharmacy Assistant Competency Level 3. [2] (c) A pharmacy assistant, who for the majority of their duties is assisting with extemporaneous preparations working in a compounding lab or compounding section of a community pharmacy, will be paid as Pharmacy Assistant Competency Level 3.
		Competency Level 3.	A.4 Pharmacy Assistant Level 4 is an employee who has acquired the
	A.4 compete	Pharmacy Assistant Level 4 is an employee who has acquired the encies listed for a holder of Certificate IV in Community Pharmacy and who is required by the employer to work at this level. A Pharmacy Assistant Competency level 4 may be required to supervise Pharmacy Assistants at Competency levels 1, 2 and 3.	competencies listed for a holder of Certificate IV in Community Pharmacy and who is required by the employer to work at this level. A Pharmacy Assistant Competency level 4 may be required to supervise Pharmacy Assistants at Competency levels 1, 2 and 3. A.95 Pharmacy Student means a person who is undertaking an approved
	A.5 pursuant	Pharmacist is a person who is registered as a pharmacist to the relevant State or Territory law.	program of study, under the Australian Health Practitioner Regulation National Law, -leading to registration as a pharmacist and who enters into a contract of employment with a proprietor of a pharmacy to work in that
	A.6 four year	Experienced Pharmacist is a Pharmacist who has gained at least	pharmacy. A.106 Pharmacy Intern means a person who has satisfied the examination requirements for an accredited course of study leading to



Item	Exposure	e Draft	Agreed V	Vording
No				
		Pharmacist.		registration as a pharmacist and is engaging in the period of pre-
	A.7	Pharmacist in Charge is a pharmacist who assumes responsibility for		registration training required under the Australian Health
	the day	y to day		Practitioner Regulation National Law .
		supervision and functioning of a community pharmacy practice.		
	A.8	Pharmacist Manager is a pharmacist who is responsible to the	A. 5 7	Pharmacist is a person who is registered as a pharmacist
	proprie	etor for all	pursua	nt to the relevant
		aspects of the business.		State or Territory law.
	A.9	Pharmacy Student means a person who is undertaking an accredited	A. 6 8	Experienced Pharmacist is a Pharmacist who has gained at least
	course	of study	four ye	ears full-
		leading to registration as a pharmacist and who enters into a		time experience or the part-time equivalent as a Community
		contract of employment with a proprietor of a pharmacy to work		Pharmacist.
		in that pharmacy.	A. 7 9	Pharmacist in Charge is a pharmacist who assumes responsibility for
	A.10 P	harmacy Intern means a person who has satisfied the examination	the day	to day
		requirements for an accredited course of study leading to		supervision and functioning of a community pharmacy practice.
		registration as a pharmacist and is engaging in the period of pre-	A. 8 10	Pharmacist Manager is a pharmacist who is responsible to the
		registration training required under the relevant State/Territory	proprie	etor for all
		Pharmacy Act. Australian Health Practitioner Regulation National		aspects of the business.
		<u>Law.</u>	A.9	Pharmacy Student means a person who is undertaking an accredited
			course	of study
				leading to registration as a pharmacist and who enters into a
				contract of employment with a proprietor of a pharmacy to work
				in that pharmacy.
			A.10 Pl	harmacy Intern means a person who has satisfied the examination
				requirements for an accredited course of study leading to
				registration as a pharmacist and is engaging in the period of pre
				registration training required under the relevant State/Territory
				Pharmacy Act.



Item	Exposure Draft	Agreed Wording
No		
62	Schedule G - Definitions	Retain definition of default fund employee as per Full Bench decision of the
	removal of default fund employee	FWC [2013] FWCFB 10016.
		Default fund employee means an employee who has no chosen fund within
		the meaning of the Superannuation Guarantee (Administration) Act 1992
		(Cth)

^{*}Item 50 – The HSU agrees that the word 'discretion' should be changed to 'direction' as this reflects the current award provision. However, the SDA has made submissions in relation to overtime provisions which HSU supports. While the HSU agrees with the varied wording, agreement relates only to the exposure draft technical matters.



Matters dealt with by the Full Bench Decision

Item	Clause/Issue
3	General
4	NES Summaries – (to be discussed re annotated version)
5	Illustrative examples - (to be discussed re annotated version)
6	Payslips - (to be discussed re annotated version)
7	Expression of pay rates – rounding (annotated version)
8	Supersession
9	Take home pay provision
12	Casual employment
55	Public holidays

Matters Withdrawn

Item	Clause/issue
2 (APESMA)	N/A
14(APESMA/SDA)	Definitions
36 (Bus SA)	Calculation to rates (annotated version)
38 (PGA)	Junior employee rates (annotated version)
41(SDA)	Annualised salary
46 (PGA)	Clothing Allowance
47(PGA)	Superannuation (annotated version)
58 (HSUA)	classifications
59 (PGA)	Classifications – alignment of training
63 (PGA)	'national system' definition (annotated version)

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