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| FAIR WORK COMMISSION |
| **Matter No:** [*Insert Fair Work Commission matter number from main application*] |
| **Applicant:** [*Insert name of applicant from main application*] |
| **Respondent:** [*Insert name(s) of respondent(s)*] |

**STATUTORY DECLARATION**

*Statutory Declarations Act 1959*

I, [*insert name of person making declaration*]

of [*insert address*], [*insert occupation*]

make the following declaration under the *Statutory Declarations Act 1959*:

1. [*Set out the matters declared in numbered paragraphs*]

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

[*Signature of person making the declaration*]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Optional: insert email address and/or telephone number of person making the declaration*]

Declared at [*insert place*] on [*insert day*] of [*insert month*] [*insert year*]

Before me,

[*Signature of person before whom the declaration is made (the witness)*]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[*Insert full name of person before whom the declaration is made*]

[*Insert qualification of person before whom the declaration is made*]

[*Insert address of person before whom the declaration is made*]

[*Optional: insert email address and/or telephone number of person before whom the declaration is made*]

Note 1: A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2: Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

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| **Lodged by:** *[party e.g. Applicant]* | Telephone: |
| **Address for Service:** | Fax:Email: |

**Qualification to witness a statutory declaration**

**A statutory declaration under the *Statutory Declarations Act 1959* may be made before–**

|  |  |
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| **1.** | **a person who is currently licensed or registered under a law to practise in one of the following occupations:** |
|  | ArchitectLegal practitionerNursePatent attorneyTrade marks attorney | ChiropractorMedical practitionerOccupational therapistPharmacistVeterinary surgeon | DentistMidwifeOptometristPhysiotherapist | Financial adviser or financial planner Migration agent registered under Division 3 of Part 3 of the *Migration Act 1958*Psychologist |
| **2.** | **a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or** |
|  |
| **3.** | **a person who is in the following list:** |
|  | Accountant who is:1. a fellow of the National Tax Accountants’ Association; or
2. a member of any of the following:
3. Chartered Accountants Australia and New Zealand;
4. the Association of Taxation and Management Accountants;
5. CPA Australia;
6. the Institute of Public Accountants

Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the publicAPS employee engaged on an ongoing basis with 5 or more years of continuous service who is not specified in another item in this listAustralian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)BailiffBank officer with 5 or more continuous years of serviceBuilding society officer with 5 or more years of continuous serviceChief executive officer of a Commonwealth courtClerk of a courtCommissioner for AffidavitsCommissioner for DeclarationsCredit union officer with 5 or more years of continuous serviceEmployee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not specified in another item in this listEmployee of the Australian Trade and Investment Commission who is:1. in a country or place outside Australia; and
2. authorised under paragraph 3 (d) of the *Consular Fees Act 1955*; and
3. exercising the employee’s function at that place

Employee of the Commonwealth who is:1. at a place outside Australia; and
2. authorised under paragraph 3 (c) of the *Consular Fees Act 1955*; and
3. exercising the employee’s function in that place

Engineer who is:* 1. a member of Engineers Australia, other than at the grade of student; or
	2. a Registered Professional Engineer of Professionals Australia; or
	3. registered as an engineer under a law of the Commonwealth, a State or Territory; or
	4. registered on the National Engineering Register by Engineers Australia

Finance company officer with 5 or more years of continuous service | Holder of a statutory office not specified in another item in this listJudge Justice of the PeaceMagistrateMarriage celebrant registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*Master of a courtMember of the Australian Defence Force who is:1. an officer; or
2. a non-commissioned officer within the meaning of the *Defence Force Discipline Act 1982* with 5 or more years of continuous service; or
3. a warrant officer within the meaning of that Act

Member of the Australasian Institute of Mining and MetallurgyMember of the Governance Institute of Australia LtdMember of:1. the Parliament of the Commonwealth; or
2. the Parliament of a State; or
3. a Territory legislature; or
4. local government authority

Minister of religion registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*Notary public, including a notary public (however described) exercising functions at a place outside:* 1. the Commonwealth; and
	2. the external Territories of the Commonwealth

Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office providing postal services to the publicPermanent employee of:1. a State or Territory or a State or Territory authority; or
2. a local government authority;

with 5 or more years of continuous service who is not specified in another item in this listPerson before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is madePolice officerRegistrar, or Deputy Registrar, of a courtSenior executive employee of a Commonwealth authoritySenior executive employee of a State or TerritorySES employee of the CommonwealthSheriffSheriff’s officerTeacher employed on a permanent full-time or part time basis at a school or tertiary education institution |