Thursday, 9 May 2019

Lisa Zhang

100 First Avenue

Broome, WA, 6725

Australia

Dear Lisa Zhang

## Please update your unfair dismissal applicationYour application has incorrect or missing information

|  |  |
| --- | --- |
| **Case name** | Zhang v General Things Pty Ltd |
| **Case number** | UD2019-123 |

We have received your application saying you were unfairly dismissed by General Things Pty Ltd.

[Option 1]You didn’t answer all of the questions in the application form. Before your case can go any further, you need to answer all of the questions in the form.

We have attached a copy of your application form to this letter. Once you have answered all of the questions in the form, please return it by post, email, fax or in person to your nearest [Commission office](https://www.fwc.gov.au/disputes-at-work/how-the-commission-works/commission-offices).[Option 1 end]

[Option 2]You have listed more than one employer in your application form. Each unfair dismissal application can only relate to a single dismissal by a single employer. Before your case can go any further, you need to update your application form to identify who your employer was.

If you are not sure who your employer was, you should get independent advice. You can find information about [where to get legal advice](https://www.fwc.gov.au/resources/where-get-legal-advice) on our website.

We have attached a copy of your application form to this letter. Once you have answered all of the questions in the form, please return it by post, email, fax or in person to your nearest [Commission office](https://www.fwc.gov.au/disputes-at-work/how-the-commission-works/commission-offices).[Option 2 end]

[Option 3]Your application form wasn’t signed and dated properly. Before your case can go any further, you need to sign and date your application form.

We have attached a copy of your application form to this letter. Once you have signed and dated the form, please return it by post, email, fax or in person to your nearest [Commission office](https://www.fwc.gov.au/disputes-at-work/how-the-commission-works/commission-offices).[Option 3 end]

### If you decide not to continue

If you and General Things Pty Ltdare able to resolve your case without our help, or if you want to discontinue your case for any other reason, please let us know as soon as you can.

You can:

* send us a completed [Form F50 Notice of discontinuance](https://www.fwc.gov.au/content/rules-form/notice-discontinuance) or
* tell us by phone, email, fax or mail. Contact details for your nearest [Commission office](https://www.fwc.gov.au/disputes-at-work/how-the-commission-works/commission-offices) are on our website.

This will end your case.

### Special assistance

If you have trouble accessing this information, please contact us. We can post it to you or arrange to provide it in another format.

You can find information about [help for non-English speakers](https://www.fwc.gov.au/about-us/contact-us/accessibility) on our website.

If you have any questions about this letter, please call us on 1300 799 675 or email enquiries@fwc.gov.au.

Yours sincerely

Fair Work Commission