



Privacy notice

Fair Work Commission Subscription Service

About this notice

Our subscription service is an online platform for the Fair Work Commission to provide various general or specific updates to subscribers by email.

The purpose of this notice is to explain how we collect, use and disclose personal information in connection with our subscription service. We are required to comply with the *Privacy Act 1988*.

Why we collect personal information

We collect personal information for the primary purpose of providing email updates to subscribers on chosen topics. Users need to provide an email address for us to send these updates to. This email address contains personal information about the user. When you subscribe to our email updates we:

- will record your nominated email address
- will use your nominated email address for the reasons you gave it, and
- will not add your nominated email address to other mailing lists, unless you ask us to.

If we did not collect this personal information, users would not be able to receive email updates for their chosen subscription services.

Use and disclosure of personal information

We disclose the user's email address to AcyMailing, an online newsletter platform. The user's email address is not shared with or used by any third parties.

When a user accesses our website, including the subscription page, the following anonymous information is recorded for statistical purposes:

- the operating system used (such as Windows or Mac)
- the top-level domain name (such as .com, .au)
- the date and time
- the type of device being used (eg a phone, tablet or personal computer)
- the link a person used to get to our website
- the pages looked at and forms accessed

- which state or territory the user is accessing the website from, and
- the browser used (such as Chrome or Edge).

For more information

Our [Privacy policy](#) contains information about:

- how users can access and seek correction of personal information that we hold
- how users can complain about a breach of privacy, and
- how we deal with privacy complaints.

Any concerns or complaints about privacy should first be made in writing to:

Privacy

Email: privacy@fwc.gov.au

Post: Fair Work Commission, GPO Box 1994, Melbourne VIC 3001