

FAIR WORK COMMISSION

Matter No: *[Insert Fair Work Commission matter number from main application]*

Applicant: *[Insert name of applicant from main application]*

Respondent: *[Insert name(s) of respondent(s)]*

STATUTORY DECLARATION

Statutory Declarations Act 1959

I, *[insert name of person making declaration]*

of *[insert address]*, *[insert occupation]*

make the following declaration under the *Statutory Declarations Act 1959*:

1. *[Set out the matters declared in numbered paragraphs]*

2.

I understand that a person who intentionally makes a false statement in a statutory declaration is guilty of an offence under section 11 of the *Statutory Declarations Act 1959*, and I believe that the statements in this declaration are true in every particular.

[Signature of person making the declaration]

[Optional: insert email address and/or telephone number of person making the declaration]

Declared at *[insert place]* on *[insert day]* of *[insert month]* *[insert year]*

Before me,

[Signature of person before whom the declaration is made (the witness)]

[Insert full name of person before whom the declaration is made]

[Insert qualification of person before whom the declaration is made]

[Insert address of person before whom the declaration is made]

[Optional: insert email address and/or telephone number of person before whom the declaration is made]

Note 1: A person who intentionally makes a false statement in a statutory declaration is guilty of an offence, the punishment for which is imprisonment for a term of 4 years — see section 11 of the *Statutory Declarations Act 1959*.

Note 2: Chapter 2 of the *Criminal Code* applies to all offences against the *Statutory Declarations Act 1959* — see section 5A of the *Statutory Declarations Act 1959*.

Lodged by: *[party e.g. Applicant]*

Telephone:

Address for Service:

Fax:

Email:

Qualification to witness a statutory declaration

A statutory declaration under the *Statutory Declarations Act 1959* may be made before—

1. a person who is currently licensed or registered under a law to practise in one of the following occupations:			
Architect	Chiropractor	Dentist	Financial adviser or financial planner
Legal practitioner	Medical practitioner	Midwife	Migration agent registered under Division 3 of Part 3 of the <i>Migration Act 1958</i>
Nurse	Occupational therapist	Optometrist	Psychologist
Patent attorney	Pharmacist	Physiotherapist	
Trade marks attorney	Veterinary surgeon		
2. a person who is enrolled on the roll of the Supreme Court of a State or Territory, or the High Court of Australia, as a legal practitioner (however described); or			
3. a person who is in the following list:			
<p>Accountant who is:</p> <ul style="list-style-type: none"> a) a fellow of the National Tax Accountants' Association; or b) a member of any of the following: <ul style="list-style-type: none"> i) Chartered Accountants Australia and New Zealand; ii) the Association of Taxation and Management Accountants; iii) CPA Australia; iv) the Institute of Public Accountants <p>Agent of the Australian Postal Corporation who is in charge of an office supplying postal services to the public</p> <p>APS employee engaged on an ongoing basis with 5 or more years of continuous service who is not specified in another item in this list</p> <p>Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the <i>Consular Fees Act 1955</i>)</p> <p>Bailiff</p> <p>Bank officer with 5 or more continuous years of service</p> <p>Building society officer with 5 or more years of continuous service</p> <p>Chief executive officer of a Commonwealth court</p> <p>Clerk of a court</p> <p>Commissioner for Affidavits</p> <p>Commissioner for Declarations</p> <p>Credit union officer with 5 or more years of continuous service</p> <p>Employee of a Commonwealth authority engaged on a permanent basis with 5 or more years of continuous service who is not specified in another item in this list</p> <p>Employee of the Australian Trade and Investment Commission who is:</p> <ul style="list-style-type: none"> a) in a country or place outside Australia; and b) authorised under paragraph 3 (d) of the <i>Consular Fees Act 1955</i>; and c) exercising the employee's function at that place <p>Employee of the Commonwealth who is:</p> <ul style="list-style-type: none"> a) at a place outside Australia; and b) authorised under paragraph 3 (c) of the <i>Consular Fees Act 1955</i>; and c) exercising the employee's function in that place <p>Engineer who is:</p> <ul style="list-style-type: none"> a) a member of Engineers Australia, other than at the grade of student; or b) a Registered Professional Engineer of Professionals Australia; or c) registered as an engineer under a law of the Commonwealth, a State or Territory; or d) registered on the National Engineering Register by Engineers Australia <p>Finance company officer with 5 or more years of continuous service</p>	<p>Holder of a statutory office not specified in another item in this list</p> <p>Judge</p> <p>Justice of the Peace</p> <p>Magistrate</p> <p>Marriage celebrant registered under Subdivision C of Division 1 of Part IV of the <i>Marriage Act 1961</i></p> <p>Master of a court</p> <p>Member of the Australian Defence Force who is:</p> <ul style="list-style-type: none"> a) an officer; or b) a non-commissioned officer within the meaning of the <i>Defence Force Discipline Act 1982</i> with 5 or more years of continuous service; or c) a warrant officer within the meaning of that Act <p>Member of the Australasian Institute of Mining and Metallurgy</p> <p>Member of the Governance Institute of Australia Ltd</p> <p>Member of:</p> <ul style="list-style-type: none"> a) the Parliament of the Commonwealth; or b) the Parliament of a State; or c) a Territory legislature; or d) local government authority <p>Minister of religion registered under Subdivision A of Division 1 of Part IV of the <i>Marriage Act 1961</i></p> <p>Notary public, including a notary public (however described) exercising functions at a place outside:</p> <ul style="list-style-type: none"> a) the Commonwealth; and b) the external Territories of the Commonwealth <p>Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service who is employed in an office providing postal services to the public</p> <p>Permanent employee of:</p> <ul style="list-style-type: none"> a) a State or Territory or a State or Territory authority; or b) a local government authority; <p>with 5 or more years of continuous service who is not specified in another item in this list</p> <p>Person before whom a statutory declaration may be made under the law of the State or Territory in which the declaration is made</p> <p>Police officer</p> <p>Registrar, or Deputy Registrar, of a court</p> <p>Senior executive employee of a Commonwealth authority</p> <p>Senior executive employee of a State or Territory</p> <p>SES employee of the Commonwealth</p> <p>Sheriff</p> <p>Sheriff's officer</p> <p>Teacher employed on a permanent full-time or part time basis at a school or tertiary education institution</p>		